

# Private Venue Hire

Exclusive access to the playground! Ideal venue for parties, celebrations, fundraisers, and other group events.

Magic Loft private venue hire gives you access to the whole play area and the seating area of café. **The party rooms AND kitchen are not open for use.**

## - PRICE -

**Deposit \$1000** to secure your booking

**Bond \$600** will be **refunded** within a week after the function

**Monday – Thursday:** (5-8pm) from **\$1190 (including deposit) + \$600 Bond**, extended use \$330/hour.

**Friday - Sunday & holidays:** (6-9pm) from **\$1490 (including deposit) + \$600 Bond**, extended use \$430/hour

## - INCLUDE -

- ❖ Entry for up to **50 children**. Each additional child **plus \$12**.
- ❖ Full access to the play area and the seating area of café.
- ❖ Sound system and microphone to entertain your guests.
- ❖ The option to **self-cater with food & non-alcoholic drinks**.
  - ❖ Catering options available at an extra charge.

## - VENUE HIRE BOOKING CONDITIONS -

- Full payment of your function including bond should be received **no later than 3 working days** prior to your event. You may cancel your booking anytime, please contact us by **email or WeChat** first.
- **\$1000 deposit is non-refundable**, (the deposit would be a part of your party fee at the end.) If you are unable to make your date, **you can delay the party OR switch to credit**.

**【 COVID-19 】** If at the time party gathering is forbidden by government, say Level 4 to level 1 or like the current situation, the deposit is non-refundable, but **you can delay the party OR switch to credit**.

- **\$600 bond** is held as security over fair cleanliness, soiling, equipment misuse, theft, and time of vacancy. The bond will be refunded within a week if we confirm everything is in a good condition.
- Special dietary needs must be made at least 3 working days prior to the function.

# Venue Hire Rules & Policy

- Hirer may only enter **30 minutes earlier for setup – NO guests before your venue hire starts.** You can book extra time if you need more time for decoration.
- If you need to **move stuff or add extra hour,** please talk to us first. **Extra fees will be charged if over time.**
- The playground general rules still apply.
- **All children need to wear non-slip socks. Adults or supervisors must wear socks.** Bare feet and shoes are not permitted for hygiene and safety reasons. Socks are not included in the package. You can bring your own non-socks or buy it in store.
- Children must always be **supervised by no less than 1 adult** per 8 children.
- All guests must be seated in the cafe whilst eating and drinking. **No food or drink allowed in the play area.**
- **No alcohol** is permitted in the building or car park.
- You are welcome to **bring your own catering** by arrangement with our 'hire only' package. The kitchen is not available for preparation. If you are serving a large meal you will need to provide your own tableware.
- Please **throw the rubbish into the bin and remove all decorations and take them away with you** after the party.
- The centre must be cleared and cleaned **within 15 minutes** from the time your function ends, otherwise additional charges will apply.
- Prices **include GST** are subject to change without notice.

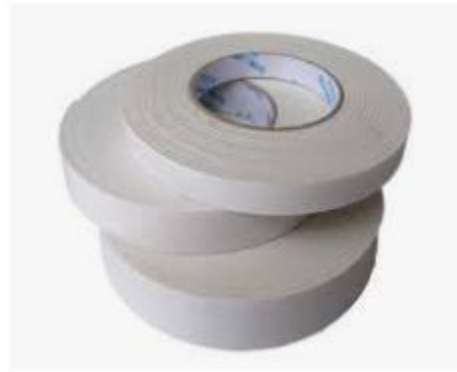
**Magic Loft reserves the right of final explanation.**

We do **not allow**  
**“sequins, glitter, colour spray and  
confetti”**

We might need to **extra charge \$100** for cleaning fee



We do **not allow**  
**“ Balloon Glue/ double Sided ”**



**“BLU-TACK ONLY”**

**PLEASE**

If you would like to stick something on the wall.

